



## *Kansas Council on Developmental Disabilities*

SAM BROWNBACK, Governor  
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*"To ensure the opportunity to make choices regarding participation in society  
and quality of life for individuals with developmental disabilities"*

### **KCDD Meeting Minutes May 5, 2017 - 9:00pm -3:00pm Topeka & Shawnee County Public Library Marvin Auditorium, Rm 101A 1515 SW 10<sup>th</sup> Ave, Topeka, KS Conference Call in: (866) 620-7326 Conference Code: 1826322145**

Members Present: Chaffin, Darnell, Donnelly, Johnson, King, McLemore, Nichols, Coates, Story, Wilson, Zienkewicz, Shogren, Smith

Staff Present: Gieber, Knutson, Cobbs

Members Absent: Haehn, Fairbank, Kaberline, Santiago

Call to Order: Chair Wilson called the meeting to order 9:00am with a quorum present.

Public Comments: Julee A. Smail, Retired Special Education Teacher from Auburn, KS addressed the council on Abuse, Neglect & Exploitation of individuals with disability in Kansas in response to the KCDD ANE Grant Proposal.

Minutes: **February 24, 2017** - Zienkewicz made a motion to accept the minutes as written. King Second. Motion Passed

**July 29, 2016** - Johnson made a motion to accept 07/29/16 minutes reflecting items changes in **RED** per State Plan. Story Second. Donnelly clarifies that **GREEN** dollar amounts are for estimated budget amounts and does not imply council approved budget. Motion Passed.

KYEA: Donnelly clarifies that (KYEA) Kansas Youth Empowerment Academy's funding request is for the (KSYLF) Kansas Youth Leadership Forum. Shogren made a motion to approve the request. Donnelly Seconds. Motion Passed.

SACK: McLemore made a motion to sponsor the 2017 SACK Conference for \$20,000. Zienkewicz Second. Motion Passed.

Sole Source Contract: Donnelly and Gieber will work together on the Sole Source Contract implementation.

CoP: Zienkewicz made a motion to add \$10,000 to the Community of Practice Line item (412). King Second. Motion Passed.  
**Note:** Original votes on Community of Practice was for 3 year commitment. No Vote.

KCDD Website: Johnson made a motion to add \$40,000 to website, Line item (134) to update KCDD Website making a total of \$60,000. Darnell Second. Motion Passed.

Tablet Policy: **Clarification:** KCDD Tablet refers to any tablet owned by KCDD. **Note:** Strike the rest of the language in paragraph one.

Zienkewicz made a motion to accept KCDD Tablet Policy with changes to first paragraph (and following changes). Johnson Seconds. Motion Passed.

**Tablet Policy 9.1.3 – Strike Insurance**

**Note:** Executive Committee will review incidents. If Executive Committee determines damage or loss of tablet was due to negligence, council member may be subject for replacement of tablet.

**Tablet Policy 9.3 – Strike** second sentence – Personal use is discourages and should be limited. **Add** – Accommodations will be provided upon request.

Grants/Contracts: **Clarification:** Only Grant Review Team (Executive Committee) needs to sign Non-Disclosure Agreement per Donnelly.

Butler Transition Fair: Create note to review approval of the Butler County Transition Fair. It was not discussed in Executive Committee meeting or notes.

Policy: Policies will be drafted for Web and Facebook Posting.

Appointments: Nichols will serve on the Governance Committee as appointed by KCDD Council Chair

McLemore was appointed to the Grant Review Committee by KCDD Council Chair.

King and Darnell were nominated to be KCDD Vice Chair. Donnelly made a motion to suspend rules for secret ballot. Nichols Second. Motion passed. Darnell was voted as KCDD Vice chair.

Wilson will be Governance Committee Chair. Council approved.

Adjourn: King made a motion to adjourn. Motion Passed.

### [2017 KCDD Meetings](#)

\* [February 24, 2017](#) - Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium 101A

\* [May 5, 2017](#) – Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium 101A

\* [July 21, 2017-](#) – Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium 101A

\* [September 15, 2017-](#) – Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium **101B**

\* [November 3, 2017-](#) – Topeka & Shawnee County Public Library, 1515 SW 10th Ave, Topeka, KS/Marvin Auditorium **101B**