

## *Kansas Council on Developmental Disabilities*

SAM BROWNBACK, Governor  
KATHLEEN BRENNON, Chairperson  
STEVE GIEBER Executive Director  
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*"To ensure the opportunity to make choices regarding participation in society  
and quality of life for individuals with developmental disabilities"*

### *Meeting Agenda*

June 7, 2012 9:00 AM-3:00 PM  
SRS Learning Center, Room A  
2600 East Circle Drive South  
Topeka, KS

***9:00 - Call to Order:***

***9:05 - Public comment:***

***9:05 – 9:30 - Approval of minutes:***

*Action*

***9:30 – 10:30 -Staff Reports:***

Review of current grants/Project Search Proposal: Shelly May

*Information*

Partners in Policymaking: Keith Tatum

*Information*

Executive Director's report: Steve Gieber

*Information*

Financial report: Steve Gieber

*Information*

***10:30 – 12:00 - Committees Reports:***

Executive Committee report:

*Information*

Nominating Committee report:

*Action*

By Laws Committee Presentation (changes): James Bart

*Action*

***Federal Partner Report:***

***Information***

Disability Rights Center: Rocky Nichols

*Information*

University of Kansas:

*Information*

**Review of Committees:**

Evaluation Committee:  
Web Committee:  
Advocacy Committee:  
Employment Committee:  
Health Care Committee:

***12:00 – 12:45 Lunch***

***12:45 – 1:30 - Old Business:***

Technical Assistance review update on progress: Steve Gieber

Additions to new business

***1:30 – 3:00 - New Business:***

|                                    |                            |
|------------------------------------|----------------------------|
| Project Search Proposal Vote       | <i>Action</i>              |
| Conflict of interest policy review | <i>Information/Action?</i> |
| Media policy/public image          | <i>Action</i>              |
| 5 year plan review timetable       | <i>Action</i>              |
| Planning Retreat schedule update   | <i>Action</i>              |
| Policy Governance/consent agenda   |                            |

***3:00 - Adjournment:***

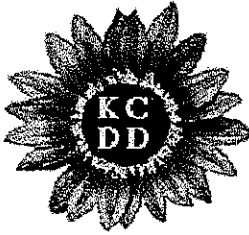
***2012 KCDD Meeting Dates:***

***\*June 7 (Thursday), 2012***, 9:00 am to 3:00 pm, SRS Learning Center, 2600 SW East Circle Drive South, Topeka, KS

***\*August 10-11, 2012***, Retreat at Webster Center Salina KS (**Note date change**)

***\*October 19, 2012***, 9:00 am to 3:00 pm, SRS Learning Center, 2600 SW East Circle Drive South, Topeka, KS

***\*December 14, 2012***, 9:00 am to 3:00 pm, SRS Learning Center, 2600 SW East Circle Drive South, Topeka, KS



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### Meeting Minutes

June 7, 2012 9:00 AM-3:00 PM  
SRS Learning Center, Room B  
2600 East Circle Drive South  
Topeka, KS

Members Present: Fout, Bart, Bowley, Brennon, Fairbank, Jones, King, Morgan, Nichols, Rasnic, Santiago, Shiff, Stewart, Wehmeyer, Wilson, Pickell

Ex-Officio Members: Kallinger

Members Absent: Excused Ostrander, Steffy

Guests: John Rempel, La Rae Santiago

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Call to Order: Brennon officially called the meeting to order at 9:10am.

**Public comment:** There were no public comments.

**Approval of minutes:** Minutes from the Feb. 24 2012 meeting were approved as printed.  
Minutes will be mailed out 5 business days before the next scheduled meeting.

#### **Staff Reports:**

##### **Review of current grants/Project Search Proposal:** Shelly May

Shelly provided council with update information on, Employment Summit, Small Business Technical Assistance & Outreach Center upcoming trainings, DVD from Creative Community Living, End the Wait List Campaign from DRC, Health Care Town Halls from DRC and University of Kansas and Waiting List and Alternatives from SACK. (Report Attached)

##### **Partners in Policymaking:** Keith Tatum

Keith provided an overview of Partners' progress to date and the success of Partner's Post Graduation training. He also provided up-to-date financial reports. (Report Attached)

##### **Executive Director's report:** Steve Gieber

KCDD will not be moving to the newly formed Kansas Department for Aging and Disability Services

KDADS because the Federal DD Law prohibits the state agency that manages the waivers to be the host agency due to a potential conflict of interest. In the past KCDD was grandfathered in and will remain with SRS as they change to the Department of Children and Families.

Steve also provided information on the 5-year State Plan and expressed the need for some changes and updates in the next few weeks. (Report Attached)

Steve called for a moment of silence as we honored the memory of a Kansas Representative Bob Bethell who was a great supporter of services for people with disabilities in the state of Kansas.

Steve asked for a brief discussion and guidance from the Council on the issue of KanCare. Guidance from the board included participating in the DD Buddy Group as well as forming an Ad Hoc committee to follow developments on KanCare for the Council.

**Council Action:** Chairperson Kathleen Brennon called for volunteers and appointed the following council members Co Facilitator Mark Shiff and Steve Gieber, Council members Kathleen Brennon, Kristy Rasnic, and Kristin Fairbank.

**Financial Report:** Steve had received YTD reports on June 6<sup>th</sup>. The support staff that has been completing our reports will be changing with changes at SRS. Steve will contact Jim Kallinger/Bob Corkins to identify new contact people.

#### **Committees Reports:**

**Executive Committee report:** Discussed role of Executive Committee and the need to develop written KCDD's values. The role is better defined in the draft bylaws.

#### **Nominating Committee report:**

Current council members whose terms will be extended to 2014: K. Brennan, J. Steffy, S. King

Council members coming on for term to expire in 2015:

Dave Skinner, Kurt Stengel, James Bart

Council members coming on for term to expire in 2016:

John Bollig, Emily Bergman, Dawn Wilson

We believe these recommendations represent the geographic regions of the state. Unfortunately, there were no new applicants meeting our need to reflect the ethnic diversity of our state.

Dave Skinner is a person representing family/guardian of an individual who was previously institutionalized. Kurt Stengel and John Bollig are persons with developmental disabilities. Emily Bergman, James Bart and Dawn Wilson are parents/family of an individual with developmental disabilities.

We did select two alternate recommendations if for some reason one of the nominees does not accept, or the governor's office does not accept a recommendation. The names of the alternates are Lindsey Krom-Craven and Mary Conner.

**Action:** Motion to accept nominating committee for council membership – Motion Jones to forward names to the Governor's Office, second Bowley - 11 yes and 0 opposed.

The council accepted the slate of members and instructed staff to inform the Governors office and notify the people who had applied of there status.

**By Laws Committee Presentation changes:** James Bart:

Bart read and explained the current by-laws to the committee.

**Action:** Bart made a motion to replace KCDD 1994 by-laws with the current 2012 May draft of by-laws.  
Bart motion for technical changes of the by-laws. Motion carried  
Bart offered a change from designee to alternate in section 3 E, motion carried.  
Bart motion to adapt the draft a substitution for each Article – Motion carried.  
Motion to adopted the 2012 draft bylaws was past by a unanimous vote of the council.

*Federal Partner Reports: Gieber*

**Disability Rights Center-Rocky Nichols:**

Provided information to the council of update with DRC

**University of Kansas:**

Wehmeyer gave an overview of the University of Kansas and it's operation and affiliations to the council.

**Review of Committees:**

Evaluation Committee, Web Committee, Advocacy Committee, Employment Committee Health Care Committee have all served their purpose and are closed.

**Old Business:**

- Technical Assistance review update on progress
- Conflict of Interest written in 1994 - needs updated
- Need sustainability
- Media Relations – Who are you speaking for? Yourself or KCDD. Need a policy on the how to meet with the media
- Committee to work with Executive Director – Formed a committee.
- Website – Getting information out to the public.
- KCDD behind on Social Media. Whatever we get into, we need to keep it current
- How to distribute the information.

Additions to new business

**1:30 – 3:00 - New Business:**

Additional Project Search Schools:

**Vote:** Washburn Rural & Shawnee Heights Grant – Motion Wilson to approve Technical Assistance per Shelly – 12 yes and 0 opposed. Motion carried.

Vote: Butler County Grant to accept the recommendation of the review committee – Motion by Bowley, second Stewart - 12 yes and 0 opposed. Motion carried.

Vote: Youth Leadership Forum Grant request for partial lodging, meeting room and photographer. The grant is for \$9,350.00 for a 5-day camp for kids with disability. Motion Fairbank to fund \$4,350.00 for lodging and meeting room, second King. Accepted with a minor request.

Amend: YLF motion Bart to fund \$9,350.00 – second Wilson.

Vote: Motion Bart to fund \$9,350.00 – 6 yes and 4 opposed – Motion carried.

Secondary amendment:

Motion Rasnic to grant \$5,580.00, which will pay for lodging, meeting rooms and only the students attending video. Second Fairbank – 6 yes and 5 Opposed. Affirmative in the motion carried.

Vote: Need a committee for the 5-year plan to work out a timetable – plan 45 days. Motion Bart for the Executive Committee to work with the Executive Director on the 5-year plan. 11 yes and 0 opposed. Motion carried.

Vote: To award YLF grant for \$5,850.00. Motion – 11 yes and 0 opposed motion carried with amended amount.

Staff identified the following areas that needed policies and offered to draft them for the review at the next Council meeting

Conflict of interest policy

Sustainability for Grant request

Media policy/public image

Website links/forwarding information

Policy on grants over multiple years (transparency, consistency)

Policy on council requirements other than addressed in by laws.

The Governance Committee of the Council was assigned to assist staff by reviewing drafts policies and commenting before the next council meeting.

Planning Retreat schedule update

*Action*

Policy Governance/consent agenda will be addressed at the planning retreat.

**\*\*Issues were discussed in the morning and voting occurred in the afternoon. The minutes reflect the discussion and action taken.**

**3:00 - Adjournment:**

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